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DO/E 59-4174  
Executive Registry  
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GENERAL SERVICES ADMINISTRATION

Washington 25, D. C.

September 29, 1959

Honorable Allen W. Dulles  
Director  
Central Intelligence Agency  
Washington 25, D. C.

Dear Mr. Dulles:

On September 9 a meeting was held with [redacted] of your agency and members of my staff concerning the operation, maintenance, protection, repair, and related utilities service for the new headquarters building for your agency at Langley, Virginia. Previous discussions were also held in this connection with Mr. James A. Garrison of your agency in August, 1958 at which time it was determined that General Services Administration would perform the above services upon completion of the new headquarters building.

As completion is presently scheduled for July, 1961, this Administration will request in its 1962 fiscal year budget estimates the necessary funds to perform the required operation, maintenance and related services on a direct appropriation basis.

If you concur in this proposal, it is requested that you sign the attached copy of this letter and return it to this office at your earliest convenience.

Sincerely yours

/s/  
Franklin Floete  
Administrator

Enclosure

Concurrences

Allen W. Dulles  
Director of Central Intelligence

Date

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CONCURRENCE:

SIGNATURE

**Deputy Director (Support)**

**S/ Lawrence R. Houston**  
**General Counsel**

**20 OCT 1959**

**Date**

**21 OCT 1959**

**Date**

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[Redacted Signature]

**Inspector**

**19 October 1959**

**Date**

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[Redacted Signature]

**Acting Director of Logistics**

**9 OCT 1959**

**Date**

Subject to further agreements  
providing for full control over  
protective services.

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**Director of Security**

**16 OCT 1959**

**Date**

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Originated

[Redacted Signature]

**Administrative Officer,  
Building Planning Staff**

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27 OCT 1959

Honorable Franklin Floete  
Administrator  
General Services Administration  
Washington 25, D. C.

Dear Mr. Floete:

I have your letter of September 29, 1959, concerning discussions between representatives of our agencies with regard to the operation, maintenance, protection, repair and related utilities service for our new headquarters building at Langley, Virginia.

It is our desire that your Administration obtain annual appropriations and perform these services upon completion of the building. In this connection we assume that your operation of the building will also include maintenance of grounds, roads and parking areas. The utilities which should be provided under contracts executed by the General Services Administration include electricity, water and sewage disposal. Telephone service is not included in the above as the Central Intelligence Agency will assume responsibility for budgeting and contracting for this utility.

Enclosed is a copy of your September 29, 1959, letter which I have signed in accordance with your request.

Sincerely,

Allen W. Dulles  
Director

Enclosure (1)

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COMBIBOTTER

MEMORANDUM FOR: THE DIRECTOR

Attached is a proposed letter to the Honorable Franklin Floete, Administrator, General Services Administration, concerning the agreement reached with GSA regarding the operation, maintenance, protection, repair and related utilities service for our new building.

Recommend two signatures--(1) on this letter, and (2) on the attached copy of a letter received from Mr. Floete which he requested be returned to him with your concurrence.

[Redacted Signature Box]

L. K. White  
Deputy Director  
(Support)

26 OCT 1959

(DATE)

cc: DDCI

FORM NO. 101 REPLACES FORM 10-101  
1 AUG 54 WHICH MAY BE USED.

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